



DISCLAIMER: This document is a non-official version of the Call for applications for the admission to the PhD programmes (40th cycle) A.Y. 2024/2025 with scholarships funded by Next Generation EU – NRRP ex M.D. 629/2024 e 630/2024 and from other sources. Only the Italian version approved with Rectoral Decree shall prevail and be binding.

Call for applications for the admission to the PhD programmes (40th cycle) A.Y. 2024/2025 with scholarships funded by Next Generation EU – NRRP ex M.D. 629/2024 e 630/2024 and from other sources

DEADLINE: August 7th, 2024 - 11.59 pm (CEST)

Any amendment or integration to the present Call will be published on the [University website](#)

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Art. 1 - PhD PROGRAMMES

The Call for Applications for the admission in the PhD programmes at Alma Mater Studiorum – University of Bologna (Via Zamboni 33, 40126, Bologna), 40th cycle, A.Y. 2024/2025 is now open. The PhD programmes with available scholarships for A.Y. 2024/2025 are listed below:

RESEARCH AREAS	PHD PROGRAMMES
Biological, Geological and Agricultural Sciences	Cellular and Molecular Biology
	Health, Safety and Green Systems
	Sport, Health and Well-being
	Biotechnological, Biocomputational, Pharmaceutical and Pharmacological Sciences
	Earth, Life and Environmental Sciences
	Agricultural, Environmental and Food Science and Technology
	Innovative Technologies and Sustainable Use of Mediterranean Sea Fishery and Biological Resources (FishMed-PhD)
Legal, Politological, Economic and Statistical Sciences	European Law
	Law, Science and Technology
	Public Governance, Management and Policy (Public-GoMaP)
	Legal Studies
	Statistical Sciences
Engineering Studies	Sociology and Social Research
	Architecture and Design Cultures
	Automotive Engineering for Intelligent Mobility
	Computer Science and Engineering
	Data Science and Computation
	Biomedical, Electrical and System Engineering
	Civil, Chemical, Environmental and Materials Engineering
	Engineering and Information Technology for Structural and Environmental Monitoring and Risk Management – EIT4SEMM
	Electronics, Telecommunications, and Information Technologies Engineering
	Mechanics and Advanced Engineering Sciences
Aerospace Science and Technology	
Mathematical Physical, Chemical and Astronomical Sciences	Chemistry
	Industrial Chemistry
	Physics
	Future Earth, Climate Change and Societal Challenges
Medical, Pharmaceutical and Veterinary Medical Sciences	Mathematics
	Health and Technologies
	Oncology, Hematology and Pathology
	Biomedical and Neuromotor Sciences
	Surgical Sciences and Innovative Technologies
	General Medical and Services Sciences
Humanistic Studies	Veterinary Sciences
	Arts, History, Society
	Cultural and environmental heritage
	Cultural Heritage in the Digital Ecosystem
	Philosophy, Science, Cognition and Semiotics - PSCS
Psychology	

1.1 Activation and Ministerial Accreditation

In accordance with Ministerial Decree n. 226/2021, the PhD programmes can be activated after being accredited by the MUR (Ministry of University and Research). The accreditation is renewed after a yearly revision of the mandated requirements.

In case of denied accreditation due to a negative review, which would affect the activation of the programme, the applicants shall be promptly alerted via email to their name.surname@studio.unibo.it account (for more information about the account see [Art. 3](#)).

1.2 PhD Programme Tables

Additional information about doctoral positions, research topics, scholarships, specific requirements and assessment criteria are detailed in the **PhD Programme Tables**. Such Tables complement the Call for Applications and are available on the [University website](#) (select the PhD programme you are interested in → “More Information” and then “PhD Programme Table”).

At the end of the selection procedure, the Ministry of the University and Research (MUR) may quantify and reallocate the grants financed by the National Recovery and Resilience Plan pursuant to Ministerial Decrees 629/2024 and 630/2024 not assigned by other University or Institutions, in the manner and according to the criteria described in the relevant ministerial decrees. Should these additional positions become available, they will be offered to eligible non-winners in the final ranking lists, with the timing and procedures defined by the University in accordance with the Ministry's indications.

In case the agreements between the University and external institutions for the funding of PhD scholarships will fail to be signed within September 30th, 2024, the assignment of such positions will be revoked.

1.3 Available PhD Positions

The present Call for Applications may offer the PhD positions detailed in the table below.

<p>PhD Positions with full scholarship linked to a specific research topic</p>	<p>Such PhD Positions bind the applicants to carry out their doctoral research on a specific topic that is indicated in the relevant PhD Programme Table, that complements the Call for Applications and is available on the University website (select the PhD programme → “More Information” and then “PhD Programme Table”).</p> <p>Applicants awarded with such PhD scholarships shall fulfil specific obligations foreseen in the funding scheme and in the relevant regulations.</p>
<p>PhD Positions with full scholarship linked to specific research topics funded by NextGenerationEU - National Recovery and Resilience Plan (NRRP) ex MM.DD. 629/2024 or 630/2024</p>	<p>Such PhD Positions bind the applicants to carry out their doctoral research on a specific topic that is indicated in the relevant PhD Programme Table, that complements the Call for Applications and is available on the University website (select the PhD programme → “More Information” and then “PhD Programme Table”). Applicants awarded with such PhD scholarships shall fulfil specific obligations foreseen in the funding scheme and in the relevant regulations, partly detailed in Art. 1.5 below.</p>

1.4 Curricula

Each PhD programme may be divided into several curricula. The articulation of the programme into curricula and their names are indicated in the PhD programme table, that complements the Call for Applications and is available on the [University website](#) on the page dedicated to each programme. In the event that the programme is divided into curricula, the available PhD positions may also be allocated on the basis of the curriculum of preference.

In the admission procedure on Studenti Online, candidates applying for a programme divided into curricula are asked to indicate their curriculum of preference. Each PhD programme table may also provide for other ways of selecting the curriculum of preference (e.g. indicating the curriculum on the title page of the research proposal).

If the curriculum is not clearly indicated, in accordance with the procedures set out in each specific PhD programme table, the Admission Board will identify the curriculum of reference, based on the experience and research interests, which can be deduced from the documentation submitted. **If the choice of the curriculum is indicated as mandatory in the specific PhD programme table, failure to indicate the curriculum will result in the exclusion of the applicant from the evaluation.**

1.5 PhD scholarships funded by the National Recovery and Resilience Plan ex M.D. 629/2024 and ex M.D. 630/2024

Description of the measure

Ministerial Decree 629/2024, within the framework of the National Recovery and Resilience Plan (NRRP) - Mission 4, Component 1, Investment 3.4 and 4.1, allocates resources for the attendance of PhD programmes dedicated to increasing the pool of human capital engaged in research-oriented activities, in public administration and cultural heritage. The University has allocated the three-year ex-Ministerial Decree 629/2024 doctoral scholarships to the University's doctoral programs under the following programmes:

- Digital and green transitions
- PNRR research
- Public Administration
- Cultural heritage

Ministerial Decree 630/2024, within the framework of the National Recovery and Resilience Plan (PNRR) - Mission 4, Component 2, Investment 3.3, allocates resources for the activation of innovative PhD programmes, with the aim of enhancing high-profile skills, particularly in the areas of Key Enabling Technologies, with the contribution and involvement of enterprises and incentives for the recruitment of researchers by enterprises.

The University has selected the research projects to be implemented as part of the University's PhD programmes accredited for the 40th cycle. These projects, pursuant to the aforementioned MM.DD. 629/2024 and 630/2024, are:

- a) consistent with the objectives and aims of Regulation (EU) 2021/241, with the general strategy and the Detailed Outline of the NRRP Component;
- b) oriented to the achievement of the results measured with reference to milestones and targets eventually assigned to the Investment within the terms established by the Plan;
- c) compliant with the "do no significant harm" (DNSH) principle pursuant to Article 17 of Regulation (EU) 2020/852 in accordance with the technical guidelines prepared by the European Commission (European Commission Communication 2021/C58/01);
- d) suitable to address and redress gender inequalities;
- e) in support of the participation of women and young people, also in line with the provisions of Decree-Law No. 77 of 31 May 2021 (the so-called Simplification Decree), as amended by Conversion Law No. 108 of 29 July 2021, in relation to the management of the NRRP.

Research projects receiving doctoral scholarships ex MM.DD. 629/2024 and 630/2024 must also:

- a) concern disciplinary and thematic areas consistent with the eligibility criteria specified in the MM.DD. 629/2024 and 630/2024;
- b) envisage the implementation of the entire PhD programme, training, research and evaluation, at the administrative and operational headquarters of the beneficiary University, without prejudice to periods of study and research in companies, public administrations and research centers and abroad, planned consistently with the training and research activities envisaged at the University;
- c) to ensure that the PhD student can make use of qualified and specific operational and scientific facilities, in accordance with the law, for study and research activities, including (if pertinent to the type of course) scientific laboratories, libraries, databases, etc;
- d) to encourage, in compliance with intellectual property rights, the exploitation of research results - both within the activity of the co-funding enterprises (where applicable), also with a view to technology transfer, and in the scientific field - by means of an adequate circulation of the results pursued, in any case in accordance with the "Open Science" and "FAIR Data" principles.

The research projects for which PhD grants are awarded pursuant to Ministerial Decree 630/2024 must also:

- a) provide for the implementation of teaching activities for language and computer training, for research management and knowledge of European and international research systems, for the exploitation of research results and intellectual property;
- b) envisage, by means of a letter of commitment and/or agreement, the involvement of enterprises in the definition of the training course also within the framework of broader collaborations with the University and the co-financing by the same enterprises for the amount exceeding the value of € 60,000.00 (sixty thousand/00) up to the total cost of the scholarship.

Specific obligations

In addition to the obligations provided for PhD students contained in the PhD Programme Regulation, **winner and recipients of scholarships pursuant to Ministerial Decree 629/2024 and Ministerial Decree 630/2024 must undertake, at the time of enrolment, to fulfil specific obligations provided for by the relevant ministerial decrees.**

PhD courses financed with NRRP funds pursuant to Ministerial Decree 629/2024 and the Ministerial Decree 630/2024 mandatorily require the completion of:

- **periods of study and research at institutions other than the University of Bologna** from a minimum of 6 months to a maximum of 12 months, even non-continuous;
- **periods of study and research abroad** from a minimum of 6 months to a maximum of 12 months (which can be increased to 18 months in the sole case of co-tutorship with a foreign university), even non-continuous.

The above-mentioned periods of study and research at other entities and abroad **are distinct and must be carried out at different entities.**

These periods are to be declined as follows:

Type of scholarship ex M.D. 629	Period abroad	Period at other Institutions

Digital or green transitions	<i>mandatory</i>	<i>mandatory</i> in enterprises or research centers
NRRP programmes	<i>mandatory</i>	<i>optional</i>
Public Administration	<i>mandatory</i>	<i>mandatory</i> in public administrations, companies or research centers
Cultural Heritage	<i>mandatory</i>	<i>mandatory</i> in enterprises, research centres and public administrations, included museums, institutes and education institutions of the Ministry of Culture (eg. Fondazione scuola dei beni e delle attività culturali and other Higher Education Schools), archives and libraries

Type of scholarship ex M.D. 630	Period abroad	Period at other Institutions
	<i>mandatory</i>	<i>mandatory</i> in enterprises

The scholarships described in this article **are tied to specific topics**, consistent with the criteria indicated in the MM.DD. 629/2024 and 630/2024, and listed in the PhD programme Tables referred to in art. 1.2 above.

PhD students who have been awarded scholarships pursuant to Ministerial Decree 629/2024 and Ministerial Decree 630/2024 are also required to produce **a report every six months**, with the timesheet of their activities (organized by months spent at the university, abroad or at a private company) and a summary of the most important tasks carried out, compliant to the “do no significant harm to the environment” principle. The reporting will be performed through an online platform (<https://dottorati.mur.gov.it>) using the template that will be provided.

The winners of the scholarships described in this article shall also ensure the respect of the obligations in terms of communication and information as provided by the art. 34 of Regulation (EU) 2021/241, indicating in all the documents that the Programme is funded in the frame of the NRRP, with explicit reference to the funding by the European Union and the NextGeneration EU initiative, including in the papers the EU logo, and also suitably share and promote the Programme – online and on social media – in line with what provided by the Communication Strategy of the NRRP.

And they shall comply with the **principle of “do no significant harm” (DNSH) to the environment**, pursuant to Article 17 of Regulation (EU) 2020/852.

Such obligations could be further specified by MUR.

Additional Provisions

Positions funded with NRRP scholarships ex MM.DD. 629/2024 or 630/2024 may not be assigned to candidates who have renounced scholarships financed with NRRP funds in the 38th and 39th cycles.

Admission to the PhD programme of winners of NRRP scholarships ex MM.DD. 629/2024 or 630/2024 is to be considered subject to positive verification of consistency and eligibility, and to the allocation of ministerial funding. This verification will be carried out by the MUR and ANVUR at the end of the selection procedure.

In addition to the provisions of the PhD Programme Regulation, applicants who are awarded a position ex MM.DD. 629/2024 or 630/2024 are subjected to the revocation of the scholarship in case of:

- a) The research project carried out is different from the project funded, where no prior request is sent nor approved by the MUR;
- b) The PhD student fails to fulfil the obligations described in this article.

The University shall request the beneficiary for the refund of scholarship amount already received, in case of the revocation of the scholarship or in case of failing to complete the semester to be reported to the MUR.

PhD candidates awarded with a scholarship funded by NRRP ex M.D. 629/2024 or ex M.D. 630/2024 are not allowed to renounce the scholarship and continue their PhD programme. Therefore, the candidate cannot continue the PhD programme in case of incompatibility leading to a suspension (eg. in case of joint attendance PhD programme and Medical Specialisation School, etc.) and/or withdrawal of the PhD scholarship, unless otherwise provided by the relevant Ministry.

Art. 2 - ADMISSION REQUIREMENTS

Regardless of age and citizenship status, applicants can be admitted to the selection procedure if they have been awarded at least one of the following degrees:

- a) Laurea Magistrale, Magistrale a ciclo unico or Laurea Specialistica (Italian Second-Cycle Degree);
- b) Laurea di Vecchio Ordinamento (pre-1999 reform);
- c) A Second-Cycle Degree awarded by academic institutions part of AFAM (Alta Formazione Artistica e Musicale);
- d) A non-Italian Degree awarded by an academic institution, recognized equivalent to the above-mentioned second-cycle Italian degrees (letters a, b, c) for the sole purpose of the admission to a PhD programme at the University of Bologna.

Applicants who are yet to obtain their Second-Cycle Degree are admitted to the selection procedure on condition that they obtain their degree no later than October 31st, 2024.

Art. 3 - HOW TO APPLY

3.1 Application

The online application must be **submitted by August 7th, 2024 at 11.59 pm (CEST)**.

A €5 application fee, non-refundable, is to be paid within the above-mentioned deadline.

The application must be submitted through the [Studenti Online website](#) only. For applicants using the application for the first-time registration will be required. After registering applicants will receive their credentials, i.e. name.surname@studio.unibo.it. This will be the only email account (which will be activated upon registration) where they will receive all eventual communication regarding the admission procedure. Applicants must use this address to send emails to any University office. **To ensure the protection of the applicants' privacy, the University administrative offices will not be able to reply to emails sent by accounts other than name.surname@studio.unibo.it.**

Applicants who are already in possession of the said credentials must use them to apply. If the credentials have not been used for a long time, an account recovery procedure is available on the [University website](#). We remind all applicants that who has participated even once to a selection procedure or has been enrolled in an academic programme at the University of Bologna, is already in possession of the credentials name.surname@studio.unibo.it. **A new registration with the same personal data will not be possible.** In this case, the recovery procedure of the previous credentials is required. **It is therefore advisable to apply for admission well in advance of the deadline.**

In order to submit the application, applicants shall:

1. Access [Studenti Online](#) and log in using their credentials;
2. Select "*Admission application*" and follow the online procedure. **The €5 application fee is to be paid at this stage of the admission procedure, using the PagoPA system.**
3. Fill in the first part of the application form, in order to access to the attachments upload section (applicants are allowed to access to their application several times, to complete or modify it, up to the submission);

4. Upload the required documents, as detailed in the table below, exclusively in .pdf format. **Applicants will not be able to upload any supporting document after the deadline of this call**; after providing all the required information and documents the application will show the status “*Application filled in: You can submit the application*”;
5. **To finalize the application, select “Submit”**. Any application not submitted by the deadline will be rejected. Any application lacking a valid payment of the admission fee, made before the deadline, will be rejected. Notifications concerning the status of the application will be displayed on [Studenti Online](#), in the application detail. No communication will be sent to applicants about the successful submission of their application.

In order to be assisted and guided in filling in the online application form, applicants may contact the Studenti Online Help Desk by telephone, **during the hours indicated** (+39 051 2080301) or by sending an email to help.studentionline@unibo.it.

3.2 Required documents

a)	Scanned valid ID with photograph	Both sides
b)	Curriculum Vitae	Check the relevant PhD programme table for any further information (language and/or format).
c)	<p>Documents attesting the completion and awarding of both first and second-cycle degrees. The documents must include:</p> <ol style="list-style-type: none"> 1. Name of the awarding institution; 2. Type of degree (in Italy <i>laurea specialistica/magistrale, magistrale a ciclo unico, vecchio ordinamento</i> or an equivalent second-cycle degree as specified in Art. 2); 3. Name of the degree programme; 4. “<i>Classe di laurea</i>” (only for degrees awarded in Italy); 5. Date in which the degree has been awarded; 6. Final mark; 7. Academic transcript of records, including the full list of the exams taken and the related marks. Please also indicate the related CFU or ECTS (if provided by the education system in which the degree has been awarded); 8. “<i>Media ponderata dei voti degli esami</i>” (weighted average, only for degrees awarded in Italy). <p><i>For applicants who are yet to obtain their second-cycle degree by the date they apply:</i> Academic transcript of records, including the full list of the exams taken and the related marks (weighted average, only for graduate students enrolled in Italian Universities).</p> <p><i>For applicants who have obtained their second level degree at a University in a EU/non-EU Country, who already have such document:</i></p>	<p>Type of document for degree awarded by:</p> <ol style="list-style-type: none"> 1. Italian Public Universities: self-certification dated and signed attesting the completion and awarding of the degree. University of Bologna graduates can download the self-certification from Studenti Online. 2. EU/Non-EU Universities: the certificate, the transcript of records of both the first and second-cycle degree, or the <i>Diploma Supplement</i>; if available, document stating the authenticity and level of the degree (eg. Diploma Supplement, Dichiarazione di valore in loco issued by the Italian Diplomatic Missions in the Country where the diploma has been issued, Statement of Verification and Statement of Comparability issued by an ENIC-NARIC centre (eg. CIMEA); 3. Italian Private Universities: the certificate or the self-certification, including all the information as detailed on the side, or in alternative the <i>Diploma Supplement</i>, if available.

	Document stating the authenticity and level of the degree (applicants who do not have such document while they apply and who will award a position, will have to provide the PhD Unit with such document at the moment of the enrolment within three months from the starting date of the PhD programme)	
d)	Further supporting documents	As detailed in the PhD Programme Table, that complement the Call for Applications and is available on the University website (select the PhD programme → “More information” then “PhD Programme Table”)
e)	<i>For applicants who need to request an adaptation for the admission test:</i> Request for Adaptation Form and valid health documents	For more information about special arrangements and adaptations for the admission examinations see Art. 4.2

Documents in **Italian or English only shall be considered as valid and shall be assessed** by the Admission Board. For identity documents and degrees issued in a language different from Italian or English, an official translation is required. The translation shall be drawn up by an authorized body or by the awarding University.

According to current legislation, the University must reject certifications issued by other Italian public administrations. Therefore, academic degrees must be attested only using self-certificates if awarded by Italian public universities.

If the PhD Programme Table foresees the possibility to submit to the evaluation one or more **reference letters**, signed by Italian or International academics and professionals in the research field, attesting the suitability of the applicant and his/her interest for the scientific research, the above-mentioned letters shall be uploaded in the relevant section, following the procedure on [Studenti Online](#). Academics and/or professionals signing the reference letters must not be part of the Admission Board. Please, note that the above letters cannot be uploaded by applicants. When filling the online application form on [Studenti Online](#), applicants will be only allowed to provide the email account of the requested academic/professional. The latter shall receive an email from the University of Bologna providing for the instructions for uploading. **Only letters in .pdf format submitted before the expiry date and time of the Call shall be accepted.**

Art. 4 - SELECTION PROCEDURE

Examination dates, assessment methods and evaluation criteria are detailed in the PhD Programme Tables. Such Tables complement this Call for Applications and are available on the [University website](#) (select the PhD programme → “More Information”, then click on “PhD Programme Table”). Oral examinations are public.

Examination results will be published on [Studenti Online](#) (select “Requests in progress” → “see details” and then open the .pdf files available at the bottom of the page). **The publication of such results on the website is equivalent to receiving a notification. No notification will be sent to applicants via e-mail.**

Absence without notice or failure to connect on the date/time slot defined for the oral examination is considered as a withdrawal from the selection process. During the examinations applicants must provide to the Admission Board a valid ID, under penalty of exclusion.

Any voluntary withdrawal from the selection procedure must be communicated to the members of the Admission Board via email (the Admission Board members’ emails are available on the [University website](#), select the PhD programme → “More Information”, then click on the “Admission Board” tab) copying the PhD Unit aform.udottricerca@unibo.it. Such withdrawal emails must be sent exclusively by using the account *name.surname@studio.unibo.it*, together with a valid ID scan.

4.1 How to take the admission examinations remotely

For **applicants** who intend to, and according to the rules laid down in each PhD programme Table, available on the [University website](#) (select the PhD programme → “More Information”, then click on “PhD Programme Table”), examinations could be held remotely **via Microsoft Teams**. The link to connect to the virtual room for the examination will be available on [Studenti Online](#), in the admission application details.

Applicants wishing to take the oral examination remotely are required to ensure that such modality is provided for in the relevant PhD programme Table and to check any specific indications. In the absence of further specifications, applicants are required to contact the Admission Board in advance at the e-mail addresses indicated on the [University website](#), (select the PhD programme → “More Information”, then click on the “Admission Board” tab), stating the reasons why they wish to sit the examination online.

In order to take the examination, applicants shall connect to the Teams session via the above-mentioned link, using their own account (i.e. name.surname@studio.unibo.it) on the day and time scheduled, and showing their valid ID.

Applicants are responsible for providing adequate audio and video equipment for Microsoft Teams.

In case of **technical issues** occurring before and/or during the examination:

- a) **If one or more Admission Board members experience connection problems**, the examination is postponed to another date which will be notified on [Studenti Online](#), in the admission application details.
- b) **If the applicant experiences connection problems**, the Admission Board may reasonably postpone the examination to another date, in compliance with the principles of non-discrimination and equal treatment between applicants. The new date and time will be published on [Studenti Online](#), in the admission application details.

4.2 Adaptations Requests

Applicants requiring special arrangements (hereinafter Adaptations) to participate to the examinations, should make a request before the deadline of this Call for Applications.

Adaptations may consist in:

- a) Extra time to take the examination (30% extra time for applicants submitting documents which certify Specific Learning Disorders, Special Educational Needs, or other; 50% extra time for applicants submitting documents which prove any disability and/or handicap as stated by the Italian Law 104/92).
- b) Special aids available, such as reading aid, non-scientific calculator, or other aids, to be determined based on each specific case and documents submitted.

The list of possible Adaptations can be found on the Request for Adaptation form. If, due to organisational requirements and/or mandatory provisions, the requested adaptation cannot be guaranteed, an alternative measure of equal compensatory value will be defined.

In order to submit a Request for Adaptations, applicants must:

- 1) **Log in** [Studenti Online](#) and start the application procedure.
- 2) Download the **Request for Adaptations form**, available on the first page of the application procedure, and fill it in.
- 3) Save the **Request for Adaptations form** in .pdf and attach it to the appropriate section of the application.
- 4) Submit **specific documents** as detailed below:
 - a) Diagnosis of Specific Learning Disorders, according to the Italian Law 170/2010, issued by the National Health Service (Servizio Sanitario Nazionale) or by a private affiliated body or private professional including a document of conformity issued by the National Health Service itself. These documents must have a date of issue that does not exceed three years from the date of PhD application, or must have been issued after reaching the age of eighteen. *Due to the Covid-19 emergency, which has caused a reduction on the assistance*

activity of the National Health Service, applicants with Specific Learning Disorders, according to the Italian Law 170/2010, will be allowed to submit their adaptation request by presenting documents older than three years. The University reserves to ask for the mentioned documents and ask for integrations. For further information applicants may refer to the [Service for Students with Disabilities and SLD](#).

- b) Documents issued by National Health Service professional, certifying a Special Educational Need or a difficulty that affects learning.
- c) Handicap certificate according to the Italian Law 104/92.
- d) Disability certificate.
- e) Documentation, drawn up by a specialist, proving a disorder that may determine a physical/mental inability, even temporary, that may lead to certain specific needs during the examination.

Documents must be clear and include all the relevant information needed to understand the special needs of the applicant.

Please note: If an applicant owns both certifications according to the Italian Law 104/92 and some other medical documentation, it is strongly recommended to submit all of them.

Applicants **with disabilities or with Specific Learning Disorders, residing in foreign Countries** who need to ask for the above-mentioned adaptations, must submit an official document (with Apostille if required) certifying such a disability or learning disorder issued in the Country of residence together with its official translation exclusively in Italian or English language.

University Governing Bodies in charge of assessing the mentioned documentation will verify also if the certifications issued abroad prove a condition of disability or learning disorder recognized by the Italian Law.

Please note: Before submitting the application, check that all the supporting documents listed above are properly attached.

The submitted documents will be assessed by the **Service for Students with Disabilities and SLD** in order to match their compliance with the request for adaptation. In case of incomplete or unreadable documentation, any addition will be requested to applicants (via name.surname@studio.unibo.it account) and must be fulfilled compulsorily within the deadline stated in the email.

Please note that failing to submit the request or to provide any additional documentation within the deadline, will result in the rejection of the adaptation request.

The PhD Unit will inform the interested applicants (via name.surname@studio.unibo.it account) and the Admission Board about the outcome of adaptation requests.

For any further clarification concerning the procedure for requesting adaptations, please contact the Service for Students with Disabilities and SLD (e-mail: ases.adattamentiammissione@unibo.it).

Art. 5 - ADMISSION BOARD

Details about the Admission Board members are available on the [University website](#) (select the PhD programme → “More Information” and then click on “Admission Board tab”).

In case of scholarships financed by external institutions or reserved positions, the Admission Board may include an additional Expert Member (i.e. from the external institution) with the purpose of assessing the applicant suitability for the interested position. Any change to the Admission Boards will be communicated on [University website](#), before the date of the oral examination.

Art. 6 - FINAL RANKING LIST

Following the indications provided for in the PhD Programme Tables, each applicant can express to the Admission Board their **interest for the assignment of one or more topic-specific positions**. Applicants may also express their priority of interest among the topic-specific positions in which they express interest.

The Admission Board will establish if the applicants can be considered **eligible** for the above-mentioned positions, taking into account the preferences expressed by the applicants and considering the applicants' skills and expertise.

Applicants who have renounced scholarships financed with NRRP funds in the 38th and 39th cycles **may not express interest in (or be assigned)** positions financed with NRRP scholarships ex M.D. 629/2024 and ex M.D. 630/2024.

Companies' employees are not allowed to express their interest for (nor to be awarded) a position funded or co-funded by their employer.

Topic-specific positions are awarded following the ranking order of the applicants who are eligible and/or fulfil the specific requirements regarding each position (topic-specific positions or reserved position).

After the publication of the results of the last admission examination, the final ranking list will be published through a Rector Decree on the [University website](#) (select the PhD programme → "More Information" and check the "Notices" section at the bottom of the page).

The final ranking list contains the applicants who passed all the admission examinations.

According to their place in the ranking list, successful applicants will be awarded one of the positions offered by this Call and will be admitted to the PhD programme. Please note that specific rules may apply to topic-specific positions.

In case two or more applicants have the same final score, the assessment of applicants' economic situation will be the criterion to choose the successful one.

If a successful applicant withdraws, with or without notice, from a position, or only from a funding opportunity, the following applicant in the ranking list, who is also eligible for the specific position, will be contacted. Please note that, in case of withdrawal only from the funding opportunity, the maximum number of applicants who can be contacted for replacement is set by the relevant Department.

In order to fill all the openings, **the replacement procedure will be applied for positions renounced before October 23rd, 2024 at 12.00 pm (CEST)**.

Applicants deemed eligible for an NRRP position in the final ranking list and not awarded with the position, may also be contacted if the University of Bologna were to be assigned new PhD scholarships following the ministerial reallocation. Such further replacements will be done in the manner indicated by the MUR.

Art. 7 - ENROLMENT

7.1 Enrolment procedure

In order to **enrol**, applicants shall:

1. Log in [Studenti Online](#) with their registration credentials (i.e. name.surname@studio.unibo.it);
2. Click on "Registration" and follow the procedure, confirming or modifying the data already present, filling in the required declarations, **uploading a copy of a valid identity document and the following documents, only if already in the candidate's possession**:
 - a) *(for non-Italian citizens only)* **tax code certificate** issued by the Italian Revenue Agency (Agenzia delle Entrate);
 - b) *(for non-EU citizens only)* **valid residence permit or receipt of the residence permit application**;

- c) (for candidates who have been awarded with a **non-Italian second level degree after the deadline of the Call**) degree awarding certificate, indicating the following data: University name, graduation date, type of degree (in Italy laurea specialistica/magistrale, magistrale a ciclo unico, vecchio ordinamento or an equivalent degree as specified in [Art. 2](#)) and final mark;
- d) (for candidates awarded with a **second level degree in a non-EU country**) document attesting the **validity and the comparability of the qualification awarded** (e. g. Diploma Supplement, Declaration of Value - Dichiarazione di Valore in loco - of the second-cycle degree issued by the Italian Diplomatic authorities located in the country in which the qualification was awarded, recognition of foreign qualifications carried out by agencies like the ones of ENIC-NARIC network). If such document has been uploaded in the admission application, candidates are not required to submit it again;
- e) (for candidates wishing to **simultaneously enroll in a PhD programme and in a Medical Specialisation School**) Medical Specialisation training schedule, signed by the Specialisation School Director.

3. Pay the enrolment tax online through the PagoPA system, according to the Italian Law.

Enrolments and payments carried out in ways that differ from the ones indicated above will not be accepted.

7.2 Conditional Enrolment

If, at the registration stage, the candidate is unable to submit some of the above-mentioned documents, their registration will be accepted under condition.

At the moment of the enrolment, those who are **yet to obtain the degree entitling them to enroll in a PhD programme** (see [Art. 2](#)) are conditionally enrolled. After the completion of their studies and **before November 1st, 2024**, they have to send to aform.udottricerca@unibo.it a self-certification (or official certification, if the degree has been obtained either in EU or non-EU foreign countries, or if the degree has been awarded at an Italian Private University). The above-mentioned certificates must indicate: University Name, graduation date, type of degree (in Italy *laurea specialistica/magistrale, magistrale a ciclo unico, vecchio ordinamento* or an equivalent degree as specified in [Art. 2](#)) and final mark.

Those PhD candidates holding a **non-Italian citizenship**, who at the moment of the enrolment are not in possession of the documents listed above, are conditionally enrolled. In order to lift the reservation on their enrolment and to authorize the scholarship payment, they are required to send to aform.udottricerca@unibo.it a scanned copy of the following documents:

- a) Italian Tax Code Certificate issued by Italian Revenue Agency (*Agenzia delle Entrate*);
- b) (for non-EU citizens) Valid residence permit. Those who are not in possession of this document must apply for it **within 8 days from their arrival to Italy**. For more information, please follow the instructions on the [University website](#). Applicants must send the receipt issued by the Questura at the moment of the request of the Permit of Stay.

PhD candidates with a **degree issued by non-EU institutions** are conditionally enrolled. They must provide a **document attesting the validity and the comparability of the qualification awarded** (e. g. Diploma Supplement, Declaration of Value - Dichiarazione di Valore in loco - of the second-cycle degree issued by the Italian Diplomatic authorities located in the country in which the qualification was awarded, recognition of foreign qualifications carried out by agencies like the ones of ENIC-NARIC network). Those who have not provided such documents during the application step shall submit them after the enrolment, within three months from the starting date of the PhD programme.

The University reserves the right to request the documents attesting the validity and comparability of the awarded qualifications also for those issued in EU countries, and / or to check the original documents.

The suitability of non-Italian degrees is established by the University, following the legislation into force both in Italy and in the Country where the qualification has been awarded, and under the relevant international treaties or agreements dealing with the recognition of academic qualifications for access to further studies.

Applicants holding a non-Italian degree, who do not show the requested documents upon application or enrolment, will be **excluded from the PhD Programme** and required to refund any scholarship or funding already received, if they do not provide the required documents or if, on the basis of the evaluation carried out, the qualification provided were not to meet the admission requirements referred to in [Art. 2](#).

Successful candidates applying for **joint attendance between a medical specialisation school and a PhD programme** are also enrolled under condition: the reservation will be lifted following the ex officio acquisition of the authorisation for joint attendance expressed by the Academic Board of the PhD programme and the Board of the medical specialisation school.

7.3 Replacement positions enrolment

In case of replacement, eligible applicants will receive a communication to their email *name.surname@studio.unibo.it*, with the deadline for their enrolment. The latter must be carried out as indicated in [Art. 7.1](#).

The above-mentioned applicants must complete the enrolment process within the deadline specified in the email. Otherwise, the replacement procedure will continue, and the next eligible applicant will be contacted.

7.4 Information for applicants in need of a VISA

After the completion of the University enrolment process, the applicants who require a study VISA to stay in Italy must register on the [University website](#) and carry out the “pre-enrolment” to the PhD programme, following the indicated procedure to obtain the VISA.

7.5 Extra-quota Positions

Applicants who have passed all the admission examinations can be **admitted to extra-quota positions** if:

- a) they are entitled to a scholarship awarded by **the Italian Ministry of Foreign Affairs (Ministero degli Affari Esteri e della Cooperazione Internazionale MAECI)**, or by the foreign authorities of the country where the applicant is born, holds citizenship, resides, or lives. Documents attesting the award of the said scholarship must be sent before the PhD programme start date. If already in possession of the documents attesting the scholarship, applicants should attach them on [Studenti Online](#) during the PhD admission application. In case the applicants enter into possession of these documents after the deadline of this Call for Applications, they must send them to aform.udottricerca@unibo.it using their email *name.surname@studio.unibo.it* and attaching a scanned double-sided copy of a valid ID.
- b) they hold a contract of Apprenticeship for PhD, not included in the positions established by this Call.

Admission in extra-quota positions is subject to verification both of the documentation submitted by the applicant and the maximum number of doctoral positions approved for each Phd programme during its ministerial accreditation.

Art. 8 - TUITION FEES

PhD candidates must pay the enrolment charges for each academic year, including insurance premium, stamp duty and the regional tax for the right to higher education. The current amount of the enrolment charges is €157.04. Such amount could vary, due to the decision of the competent bodies.

The amount of the tuition fees is established by the Board of Governors of the University of Bologna. In the academic year 2024/2025, no tuition fees are envisaged for attending PhD programmes.

The enrolment charges cannot be reimbursed under any circumstances.

Art. 9 - PHD POSITIONS AND SCHOLARSHIPS

9.1 Positions and Scholarships Assignment

The **PhD Programme Table**, which complement the present Call for Applications, provide the number of both the **positions** and the **scholarships** available.

Successful applicants shall start the training and research activities according to the timeline and modalities established by the Academic Board. Failing to do so, PhD candidates may be excluded by the Academic Board.

PhD applicants that **already received even a partial amount of a scholarship for the attendance of a PhD programme** in Italy, cannot receive a PhD scholarship again.

9.2 Scholarships payment

Scholarships are **paid to PhD candidates on a monthly basis** (payment is usually processed not before the 25th day of the month).

The yearly gross amount of the scholarships is €16,243, except for the PhD programmes listed below.

The yearly gross amount of the scholarships awarded for the PhD Programmes in “Law, Science and Technology” is €17,500.

The yearly gross amount of the scholarships awarded for the PhD Programmes listed in the table below is €17,805:

Aerospace Science and Technology
Biomedical, Electrical and System Engineering
Computer Science and Engineering
Earth, Life and Environmental Sciences
Electronics, Telecommunications, and Information Technologies Engineering
Engineering and Information Technology for Structural and Environmental Monitoring and Risk Management – EIT4SEMM
Innovative Technologies and Sustainable Use of Mediterranean Sea Fishery and Biological Resources (FishMed-PhD)
Mechanics and Advanced Engineering Sciences
Oncology, Hematology and Pathology
Statistical Sciences
Veterinary Sciences

The yearly gross amount of the scholarships awarded for the PhD Programmes listed in the table below is €19,367:

Civil, Chemical, Environmental and Materials Engineering
Data Science and Computation
Health and Technologies

Please note that for PhD candidates with a scholarship, **the registration to the Social Security Administration (Gestione separata INPS) is mandatory**. The scholarships are subject to the payment of the **INPS social security contribution** according to the relevant legislation into force. Such a contribution is paid as follows: two-thirds paid by the University and one-third paid by the scholarship holder. PhD candidates have the related rights and safeguards.

The payment of the scholarship will be carried out after the PhD candidate has duly entered their **bank account details** (e.g. IBAN code) on [Studenti Online](#) (section “Modify contact details”). The scholarship payment can be made also on

foreign bank accounts. The IBAN code will be used by the University for the payment of the scholarship (the PhD candidate must be the holder of the bank account or, as an alternative, they must be the co-holder).

The rules regarding the impossibility to combine the PhD scholarships with other funding is governed by the PhD Programme Regulation of the University of Bologna.

Art. 10 - INTERNATIONAL PHD COLLEGE

The [International PhD College \(I-PHD\)](#) is a 3rd cycle academic and research track, organised by the Collegio Superiore, an institution of excellence of the Alma Mater Studiorum - Università di Bologna. For the academic year 2024/2025, PhD candidates admitted to the I-PHD College will receive a grant equal to 90% of the monthly rent amount, not exceeding €500.00 per month, as a partial reimbursement of housing rental expenses, as long as they do not receive any other forms of financial support for housing related to their enrolment in the same academic year. In order to be awarded the grant, PhD students will be required to submit a copy of a rental agreement of at least 10 months in the period between 01/11/2024 and 31/10/2025. PhD candidates must integrate the research activity required by their PhD programmes with interdisciplinary and international training and “coworking” activities on crosscutting themes.

For the A.Y. 2024/2025 a new Call for Applications for the admission in the International PhD College will be published. The Call will be addressed to particularly motivated and deserving students successfully admitted to a PhD programme among those of the 40th cycle offered by the University of Bologna.

Applicants wishing to participate in the International PhD College specific Call for Applications must consent to the transmission of their personal data to the relevant Secretariat, for the sole purpose of participating in the International PhD College selection procedure. Such a consent has to be expressed within the application submitted in the present Call on [Studenti Online](#). Further information on how to participate in the specific International PhD College Call will be published on the relevant page of the Collegio Superiore website.

For further information contact: segreteria.collegio@unibo.it.

Art. 11 – ER.GO SCHOLARSHIPS

PhD candidates who do not receive scholarships, research grants or other funding for the right to higher education may apply for an ER.GO scholarship.

The call for applications for the ER.GO scholarships for the A.Y. 2024/2025 has been published in **July 2024**.

To apply for ER.GO scholarships, applicants must provide regular ISEE (Equivalent Economic Situation Indicator), ISEE form specific for PhD studies or ISEE Università relating to the 2022 income and assets.

At the CAF/INPS it is possible to have information about the ISEE 2024, which refers to 2022 incomes and assets.

The application shall be submitted online using the [ER.GO website](#) (using SPID, CIE or CNS credentials or using *name.surname@studio.unibo.it*), on the relevant section.

For information, please contact ER.GO (tel. +39 051 19907580 or 0510185268) or send a message via "SCRIVI" from "DOSSIER UTENTE" on the [ER.GO website](#).

Art. 12 - COMPATIBILITY AND INCOMPATIBILITY

Attending a PhD programme implies a full-time and exclusive commitment for PhD candidates.

More information on PhD programme attendance and the related compatibility/incompatibility rules are disciplined by the University PhD Programme Regulation.

Art. 12 - OWNERSHIP OF RESULTS

Intellectual and industrial property rights over any result achieved by PhD candidates (e.g. including software, industrial inventions - whether patentable or not - know-how, models, data and data collections, etc.) are disciplined by the relevant

National Legislation into force, the University internal regulations, and other agreements signed between the University and third parties if any.

PhD candidates are always required to communicate immediately to the PhD Programme Coordinator any accomplishment, by committing themselves not to disclose any result nor use without an explicit prior authorization from the University.

Equally, PhD candidates must sign a confidentiality agreement including any information, data, and confidential documentation that may come to their attention throughout all the activities performed at the University or on behalf of the University itself.

In any case, PhD candidates are allowed to ordinary publishing activities, consistently with their training programme expectations. Those publications will have to be programmed in a way which ensures the protection of the related research results as well.

Art. 13 – PROCESSING OF PERSONAL DATA

In accordance with Art. 13 of the EU Regulation 2016/679, the processing of the personal data provided by the applicants, participating to the selection procedure, or acquired for this purpose, by the University aims to carry out only the activities of the selection procedure. Data will be managed by the people in charge of the selection procedure, including the Admission Boards, in the manner and within the limits necessary to achieve the above-mentioned purposes, and may also be communicated to third parties. The legal basis of the treatment is to be found in the articles 6, paragraph 1, letter c) (processing for legal obligations) and e) (processing for reasons of public interest) and 9, paragraph 2, letter g) (processing for reasons of public interest) of Regulation EU 2016/ 679. The provision of data is essential to allow enrollment and any refusal to provide them will make it impossible to proceed with any admission to PhD programmes.

The University will keep and use the personal data and contacts provided by the PhD candidates enrolled to the University, also after the completion of the selection procedures, for operational, administrative, accounting and/or other purposes related to the management of institutional activities and legal obligations, as well as for the disclosure of any opportunities to the successful applicants (scholarships, awards, etc.).

Applicants have the right to access their personal data, to request amendments, elimination, limitation of treatment, as well as to object to the processing of the above-mentioned data by addressing their requests to privacy@unibo.it.

Those who believe that the processing of their personal data is in violation of the provisions of the Regulation mentioned above may lodge a complaint to the Authority for data processing (in Italian *Garante*) or refer to the competent court.

The data holder is Alma Mater Studiorum - University of Bologna (registered office: via Zamboni n. 33, 40126 - Bologna, Italy; e-mail: privacy@unibo.it; PEC: scriviunibo@pec.unibo.it).

The contact details of the Personal Data Protection Officer are: registered office, via Zamboni n. 33, 40126 - Bologna, Italy; e-mail: dpo@unibo.it; PEC: scriviunibo@pec.unibo.it.

For further information, please consult the information available on the [University website](#).

Art. 14 - LEGAL FRAMEWORK CONCERNING DOCTORAL STUDIES

For anything not covered by the present Call, refer to the current University PhD Programme Regulation and to the Ministerial Decrees 226/2021 and 301/2022.

By applying for the admission to a PhD programme at the University of Bologna through the online procedure referred to in [Art. 3](#), applicants tacitly agree to be subject to the rules of the present Call, the University PhD Programme Regulation in addition to the specific obligations foreseen in the relevant funding scheme and in the relevant regulations applying to each specific PhD position, and in the MM.DD. 629/2024 and 630/2024.

Responsible for the present administrative procedure

Dott.ssa Alice Trentini – AFORM – Education and PhD Administrative Division (e-mail: aform.udottricerca@unibo.it; PEC: scriviunibo@pec.unibo.it).